



College Level Examination Program (CLEP) Computer Based Testing (CBT)

Exams are administered by appointment only. Appointments must be made in person. You must have a photo ID to test. Registration is limited per test date, early registration is recommended. For special accommodations or additional questions contact the UNM Testing Center at 277-5346.

*Starting January 1st, 2014 **ALL** examinees must create an account with CLEP (<http://clep.collegeboard.org/>) to select the test that will be taken and to pay for the CLEP exam. Examinees will then be issued a registration ticket to confirm CLEP test payment. Registration tickets **must** be presented when scheduling an appointment for CLEP and on test day.

Registration Fees: (Non-Refundable)

*One payable to **UNM**: \$20.00 (Must be paid at time when scheduling appointment; Cash or Check Only) **Fee is non-refundable.**
One payable to CLEP: \$80.00 (**Must** be paid online to CLEP & registration ticket must be presented when scheduling appointment)

Total Regular Test Fee per Test: \$100.00

Applicable fees are separate for UNM Administration Fee and CLEP Exam Fee.

***If you cannot make your scheduled appointment please call to cancel and/or to reschedule, otherwise you will be charged the \$20 registration fee to make a new appointment.**

Time and Place:

Length: 90 minutes for multiple choice tests. If taking a test that requires an essay, add an additional 90 minutes for the essay portion of the test.

Place: UNM Testing Center
Continuing Education- South Bldg room 226
1634 University Blvd NE
Albuquerque, NM 87131

Transcript Service:

To request a transcript (mailing of scores after the initial report), use the included with your score report. There is a \$20 fee for each transcript you request.

Mail the form and fee to:

CLEP Transcript Service

Phone (800)257-9558

P.O. Box 6600

Princeton, NJ 08541-6600

UNM students: Check LOBO WEB or contact the Admissions Office at 277-2446 to see if credit has been awarded.

UNM Test Center Code: 4845

The College Composition exam has a multiple-choice section and two online essays included in the Software.

The following CLEP Tests have an optional essay (must determine if required by credit granting institution).

- American Literature
- Analyzing and Interpreting Literature
- English Literature
- College Composition Modular

***Optional essays must be ordered at least 10 days prior to Exam date. Candidates must pay an additional \$10.00 fee to CLEP to order optional essay.

